

**Sam Houston State University**  
**A Member of The Texas State University System**

**President's Office Policy PRE-23**

**PUBLIC ART POLICY**

**GENERAL DISPLAYS**

Various forms of art, including but not limited to sculptures, paintings, prints, photographs, or special artwork acquired as part of a university collection or incorporated as part of a new major construction project, are exempt from the normal bidding or Request for Proposals (RFP) process, but shall follow the Guidelines for Acquisition described in Chapter III, Paragraph 1.524 of the Texas State University System (TSUS) Rules and Regulations.

All **permanent** public displays of art (defined as located in a place accessible by the general public) located on Sam Houston State University (University) property shall be approved by the President. The President appoints an ad hoc Campus Art Review Committee for each project involving selection of art. The ad hoc committee shall be comprised of the Vice President for Facilities Management, Chief Marketing Officer, Dean of the College of Arts and Media, Chair of the Department of Art, and any associates or such other individuals as the President determines appropriate for the project. The President will charge the ad hoc Campus Art Review Committee to recommend the purchase and/or placement of pieces of art (painting, sculptures, etc.) for permanent display. The President may consult with other groups such as from the President.

**UNIVERSITY ART COLLECTION AND FUTURE ACQUISITION**

All art pieces are a part of the university collection curated by the College of Arts and Media. The location and placement of all pieces in the university collection are inventoried and tracked by the Department of Art. Relocation, repair or maintenance to any item in this collection should first be assessed by the University Art Department, then the Art Department will utilize Facilities Management to engage repairs, maintenance or relocation. Purchases shall follow procurement guidelines, including:

- **Artwork valued at less than \$5,000 – Dean of the College of Arts and Media has delegated authority**
- **Artwork valued between \$5,000 and \$20,000 – recommendation of the Dean of the College of Arts and Media with President approval**
- **Artwork above \$20,001 – recommendation of the project ad hoc Campus Art Review Committee with President approval**

**NEW MAJOR CONSTRUCTION PROJECTS**

The purchase and/or placement of all public art pieces in association with a major construction project shall follow the guidelines described in Chapter III, Paragraph 1.52 of the TSUS Rules and Regulations Public Art Program. Projects exempt from the Public Art Program are described in Chapter III, Paragraph 1.523, of the TSUS Rules and Regulations.

**AGGREGATION OF FUNDS**

Public art funds allocated from major construction projects delegated to the President's authority under Section 2.9 of the TSUS Policies and Procedures Manual for Planning and Construction shall be aggregated and expended pursuant to a comprehensive art and aesthetic improvement plan as set forth in Chapter III, Paragraphs 1.526 and 1.527, of the TSUS Rules and Regulations.

Reviewed by: Juan Nunez, Vice President of Facilities Management  
Date: April 2023